

**Hosting Only no Management or Pay as you Go basis - £127 per year.**

.co.uk domain renewal if required (no adjustment in price if you manage this yourself)

5gb UK cloud Hosting plan with High-Security and SSL

Unlimited Email Accounts

*\*On this package, you may have extra annual fees for membership to themes or plugins that you will have to manage and pay for yourself - note my next package includes these fees.*

**Pay as you go updates or amendments at £35 per hour if required at any time [48-hour turnaround].**

**The Basic Management Package is £35 per month.**

This includes the below:

.co.uk domain renewal if required (no adjustment in price if you manage this yourself)

5gb UK cloud Hosting plan with High-Security and SSL

Unlimited Email Accounts

Any membership to Themes/Plugins like Divi or Elementor Pro

*\*Some plugins can be extra dependent on costs involved - quotes will be provided if this applies\**

Virus and malware protection with Imunify

WordPress updates and management included, as necessary

Updates of theme and plugins as necessary

Visually check website security, performance, errors and broken links

Monthly backups and verify backups

24/7 Uptime Monitor

Clear spam and comments

Email or telephone technical support or help

**Basically on this package, I manage any technicalities but you amend your site yourself with any new content. You contact me if necessary at any time 24/7. Pay as you go amendments at £35 per hour if required at any time [48-hour turnaround].**

**The Intermediate Package is £70 per month.**

This includes everything in the basic package with **1 hour of extra time (per month)**

Time can include any extra website work - amendments, adding posts or products, changing text, images, SEO work, extra support, training or having anything designed like a graphic or poster. (It takes me about an hour to create a graphic)

**The Advanced Package is £105 per month.**

This includes everything in the basic package with **2 hours of extra time (per month)**

Time can include any extra website work - amendments, adding posts or products, changing text, images, SEO work, extra support, training or having anything designed like a graphic or poster. (It takes me about an hour to create a graphic)

- All the time paid for is rolled over (some clients bank the time up then have a refresh each year);
- You don't lose the time you pay for if you don't use it each month;
- I also don't stop at the time paid for, if something needs doing, I use next month or more time if necessary. (I have a computer system that tracks my time spent).

**Continue to the next page for optional extra add-on packages...**

**Optional Extra Add-ons**

You can add on to any of the above packages the following extras at £35 per hour:

**Graphic Design Extra** - any design, any time, max 1 per week.

Minimum 4 hours per month - you provide the text content.

**SEO Extra** - Minimum 4 hours per month working on SEO, including Google Analytics Reports.

**Social Media Marketing** - Minimum 4 hours per month (only includes Facebook and Twitter) (approx 14 posts a month to both platforms) you provide the content.

**Blog Extra** - Your blog content uploaded, max 1 per week.

Minimum 4 hours per month - you provide the content.

**MailChimp Email Marketing** - Minimum 3 hours per month

(1 emailed newsletter per month) you provide the content.

**Manage Google Adwords** - Minimum 2 hours per month (Adverts paid for directly to Google using your card details) you provide advert text. Screenshots of progress and set to any budget.

One to one **Zoom Training Courses** minimum 1 hour per week for however long you want it

- Learn Social Media for businesses
- Learn WordPress
- Learn MailChimp

**Terms & Conditions**

An annual Invoice/Statement for the year will be sent once a site is live with me.

\*payment by standing order is preferred\*

Your monthly management fee is due every month, for as long as you wish me to host, manage, update and/or amend your website. Please note if you wish to host or manage your site yourself - you will have to continue to pay for the annual or monthly theme/plugin memberships or your design may break. [Package dependent]

You can upgrade or downgrade your package at any time or take your website business elsewhere. No minimum contract term. The minimum E-Commerce Package is the Basic Package at £35pm.

All amendments are completed in a 48-hour timeframe unless I notify you of any holidays or absences.

END